RESEARCH COLLABORATION AGREEMENT

International partnership

The [INSTITUTION], having its seat at [address], represented by its [function, Name], on the one hand, hereafter referred as the Belgian partner

and

The [INSTITUTION], having its seat at [address], represented by its [function, Name], on the other hand, hereafter referred as the foreign partner

have agreed as follows:

Article 1: Object of the agreement

A partnership is concluded between the Belgian partner and the foreign partner in order to grant the foreign partner the necessary funding for his involvement in the research activities on the project created in application of contract [Contract code, Contract title], which has been concluded in the framework of the "BELSPO Research programme for earth Observation STEREO III".

For this purpose the following promoters are designated:

For the Belgian partner:

Name, affiliation

For the foreign partner:

Name, affiliation

Article 2: Term of the agreement

The agreement is concluded for the duration of the research contract [contract code].

It shall enter into force on [start date] and shall end on [end date].

Article 3: Obligations of the Foreign partner

The foreign partner agreed to participate in the following tasks of the project that are mentioned in annex I of the research contract:

He/she informs the Belgian partner on a regular basis about the progress of his/her activities related to the above mentioned tasks and he/she participates at least in the last meeting of the follow-up committee of the research project and in an encounter with the Belgian Science Policy Office during the first three months of the research contract.

The foreign partner provides a contribution to the final report of the research activities of the research project.

Announcements and publications made by the foreign partner relating to the research activities of the contract and occurring up to six months after his end are subject to prior review and comment by the Belgian partner. The Belgian Partner shall have 30 (thirty) days to review and comment and request changes be made to the planned announcement or publication. They shall state that **"the research is part of the BELSPO Research programme for earth Observation STEREO III, commissioned and financed by the Belgian Science Policy Office".**

Article 4: Role of the Belgian partner

The Belgian partner is the intermediary between the foreign partner and the project network (in case of a network project). He/she assures the follow-up of the tasks to be performed by the foreign partner and he informs the other partners of the project about the progress made by the foreign partner.

The Belgian partner provides the foreign partner with all the information related to the project and in its possession which is necessary for the execution of the activities defined in article 3 of this agreement.

Article 5: Budget

The TOTAL budget allocated to the foreign partner for the present agreement amounts to a maximum of [XXX] EUR.

|  |  |
| --- | --- |
|  | **EUR** |
| Personnel | **XXX** |
| Operations | **XXX** |
| TOTAL | **XXX** |

The part provided by the Belgian contribution will be solely used for the payment of personnel and operating costs of the foreign partner. It can in no event be used for the payment of overheads, equipment or subcontracting costs.

Article 6: Payment

The Belgian contribution due to the foreign partner shall be paid in advanced instalments by the Belgian partner in accordance with the reimbursement modalities as stated by the Belgian Science Policy Office: schedule.

Upon execution of the Agreement: XXX EUR (30%)

Upon justification of the first advance: XXX EUR (30%)

Upon justification of the second advance: XXX EUR (20 %)

The final reimbursement is subject to the final report's approval by the Belgian Science Policy Office.

Indication of the use of the budget provided **by Belgian partner** for the partnership

*See Annex 1*

Indication of the use of the budget provided by foreign **(international)** **partner** for the partnership

See Annex 1

### 6.1. Modalities of payment

Each year, the foreign partner needs to send a financial claim addressed to the [INSTITUTION] for the amount indicated in the payment schedule above and provide the Belgian partner with a financial report of the real expenses made during the previous period.

All these documents need to arrive at the financial department of [INSTITUTION] at last at the beginning of the year that follows the expense year, on the following address:

[Address]

When an audit is organised by the Belgian Science Policy Office in order to verify the accounts relating to the project, the international partner will provide all necessary information and documents.

This includes a detail of the co-financing, as required in the collaboration according to art. 9.3 in annex II.

Article 7: Ownership and valorisation of research results

Research results (the Foreground) shall be the property of the Institution(s) and the research teams which were responsible for obtaining them.

Art. 11 and 12 of the annex II of the contract will be applicable for the international partner as well. The foreign partner declares to have read and understood these articles.

Article 8: Annexes

The annexes mentioned in this contract form an integral part of this contract.

Article 9: Amendments

Amendments to this contract can only be made in writing.

Article 10: Termination

If the foreign partner is unable to continue his/her activities under this agreement of if the contract between the Belgian partner/network and the Belgian State is ended, the agreement shall be terminated *ipso jure* on the last day of the month following the month during which notice of this incapacity or termination of the network-contract is given.

The Belgian partner may terminate the agreement if the foreign partner does not adhere to its provisions.

In the event of termination, the foreign partner shall be paid for all allowable expenses incurred prior to termination.

Article 11: Reserved

|  |  |  |
| --- | --- | --- |
| Belgian partner |  | Foreign partner |
| Title: XXX |  | Title: XXX |
| Name: XXX |  | Name: XXX |
| Date |  | Date: |

The undersigned persons agree to undertake the project in accordance with the provisions hereof:

|  |  |  |
| --- | --- | --- |
| Belgian promotor |  | Foreign promotor |
| INSTITUTION |  | INSTITUTION |

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Attachments:

*Contract Nr SR/00/307*

*Annex I to Contract Nr SR/00/307 - Technical specifications*

*Annex II to Contract Nr SR/00/307 - General terms and conditions*