



**RESEARCH PROGRAMME FOR EARTH OBSERVATION
STEREO IV**
Support To Exploitation and Research in Earth Observation

CONTRACT NR XX/XX/XX

Project title

Acronym

BASISCONTRACT

In accordance with the decision of the Council of Ministers of 22/11/2019 regarding the implementation of the programme STEREO IV, hereinafter referred to as "PROGRAMME", and in order and with the aim of working towards the achievement of the objectives set by the latteto achieve its objectives,

the Belgian State,

represented by the Minister in charge of Science Policy,

hereinafter referred to as the "STATE",

,

on the one hand,

en

| Instelling | Address | Represented by | |
|------------|--------------------|----------------|------------|
| [NAME] | [complete address] | [NAME] | [Position] |
| | | | |
| | | | |
| | | | |

hereinafter referred to as the "NETWORK",

"

on the other hand,

HAVE AGREED TO THE FOLLOWING:

ARTICLE 1: SUBJECT OF THE AGREEMENT

1.1: The contract concerns the financing of the project entitled "[title-acronym]", described in Annex I, hereinafter referred to as the "PROJECT".

ARTICLE 2: GENERAL PROVISIONS CONCERNING STRUCTURE AND GENDER

2.1: The contract shall consist of the three following elements:

- the basic contract,
- annex I,
- annex II.

The term "contract" refers to the whole of these three elements.

The term "basic contract" refers to this document.

The following annexes to this contract form an integral part of it:

- Annex I: Technical specifications,
- Annex II: General terms applicable to the contract.

Annex I is specific to the PROJECT. It is signed by the PROMOTORS and the PROGRAMMA MANAGER.

Annex II contains the general principles applicable to the contract, without prejudice to the provisions of the basic contract.

2.2: The terms of the basic contract take precedence over those of the annexes.

2.3: The use of the masculine form in the contract is common to ensure legibility.

ARTICLE 3: THE SERVICE

The management, coordination and valorisation of the PROGRAMME shall be undertaken for the STATE by the Programming Federal Public Service for Science Policy, hereinafter referred to as the "SERVICE", in particular by the PROGRAMME MANAGER, as defined in Article 1.1 of Annex II.

ARTICLE 4: THE NETWORK

4.1: The INSTITUTIONS constituting the NETWORK have designated the following COORDINATOR and the other PROMOTORS for the implementation of the PROJECT:

| Research unit or department, section, laboratory, research entity, etc... | | Code | Name – First name | Gender (M/F/X) |
|---|-------------|----------|-------------------|----------------|
| | COORDINATOR | C (= P1) | | |
| | PROMOTOR 2 | P2 | | |
| | PROMOTOR 3 | P3 | | |
| | PROMOTOR 4 | P4 | | |

Wanneer het voor een PROMOTOR van het NETWERK onmogelijk is zijn werkzaamheden voort te zetten, wijst zijn INSTELLING een nieuwe PROMOTOR aan en brengt de STAAT ervan op de hoogte via een brief gericht aan de Voorzitter van de DIENST.

4.2: The tasks specific to the implementation of the PROJECT shall be divided between the COORDINATOR and the PROMOTORS, according to the modalities described in Annex I.

They shall assume the day-to-day management of the PROJECT and ensure the punctual execution and continuity of work until the termination of the PROJECT, respecting the schedule of tasks in Annex I. They shall also ensure that all information and any document inherent to the fulfilment of this contract shall be submitted to the SERVICE in the required form and in due time.

4.3: De COORDINATOR verzekert de wetenschappelijke, technische en administratieve coördinatie van het PROJECT. Deze functie houdt in: The COORDINATOR shall ensure the scientific, technical and administrative coordination of the PROJECT. This task involves:

- coordinating all tasks to be accomplished by the NETWORK within the framework of the PROJECT,
- submitting to the SERVICE any information or request for approval on behalf of the NETWORK, including requests for addenda to the contract,
- liaising between the NETWORK and the SERVICE, with the exception of the provisions relating to the reimbursement scheme implemented under the conditions laid down in Article 10 of Annex II,
- organising the internal meetings of the NETWORK,
- organising meetings between the NETWORK, the Steering Committee and the SERVICE,
- coordinating and presenting to the SERVICE all reports and information requested by the SERVICE,
- notifying the SERVICE of any problem of such a nature as to disrupt the smooth running of the work under the PROJECT.

ARTICLE 5: DURATION

5.1: The Contract shall enter into force on the date it is signed by all contracting parties. Without prejudice to Article 17 of Annex II, the contract shall end on 31 October of the calendar year following the END OF ACTIVITIES.

5.2: The PROJECT shall commence on [dd/mm/yyyy], hereinafter referred to as "COMMENCEMENT OF ACTIVITIES", and end on [dd/mm/yyyy], hereinafter referred to as "END OF ACTIVITIES".

ARTICLE 6: FUNDING

6.1: The STATE shall grant the NETWORK the funding for the implementation of the PROJECT, up to a maximum amount of [amount in figures (amount in letters)] EUR.

6.2: The NETWORK shall use the funding granted by the STATE under the PROJECT exclusively for the implementation of the PROJECT.

6.3: budget for each INSTITUTION and per PROMOTOR of the NETWORK, to the extent of which the STATE shall finance the admissible expenditures for the realisation of the PROJECT, shall be determined in EUR as follows:

| | | Budgets (EUR) | Allocation base |
|---------------|-----|---------------|---------------------|
| [Institution] | P[] | [...] | [46.60.XX.XX.XX.XX] |
| | P[] | [...] | |
| [Institution] | P[] | [...] | [46.60.XX.XX.XX.XX] |
| | ... | [...] | |
| [Institution] | P[] | [...] | [46.60.XX.XX.XX.XX] |
| | P[] | [...] | |
| TOTAL: | | | |

6.4: The breakdown of expenditure by expenditure category for each INSTITUTION and by PROMOTOR of the NETWORK, is provided in Article 5 of Annex I.

[6.X: Additional contribution

The funding included in this article relates to:

- -a financial contribution of an amount of [amount in figures EUR (amount in letters EUR)] by [organisation/ INSTITUTION] and/or
- -an in-kind contribution by [organisation/INSTITUTION].

The detailed modalities of these contributions are described in Annex I].

ARTICLE 7: (INTER)NATIONAL PARTNERSCHAP

[The modalities of cooperation with the (inter)national partner(s) are described in Article 9 of Annex II.
 The INSTITUTION(S) designated by the NETWORK to manage the (inter)national partnership shall report to the NETWORK on the progress of the (inter)national partner's work.
 Een kopie van het partnerschapscontract wordt via de COORDINATOR aan de PROGRAMMABEHEERDER en de andere leden van het NETWERK bezorgd.] / [Niet van toepassing.]
 A copy of the partnership contract shall be provided to the PROGRAMMING MANAGER and the other members of the NETWORK via the COORDINATOR]. / [Not applicable.]

ARTICLE 8: SPECIAL CONDITIONS

[Indicate the special conditions to the PROJECT that constitute a deviation or addition to the Annex II.
 The "Monitoring Committee" mentioned in Article 4.3 and in Article 13 of Annex II is to be understood as Steering Committee].
 It shall be composed of (at least) the following members:
 -
 -
 -
 ...

Its purpose is to monitor the proper execution of the PROJECT. To this end, it will meet halfway through the duration of the PROJECT to evaluate the proper progress of the project.
 Following this evaluation, the committee may propose to terminate the funding of the PROJECT. The NETWORK may respond in writing within one month of receiving the proposal for termination]. / [Not applicable.]
 The NETWORK shall submit to the PROGRAM MANAGER, through the COORDINATOR, as part of the initial report, a plan for acquisition of satellite data at the expense of the programme for approval. The satellite images approved by the PROGRAM MANAGER will be purchased by the STATE for the PARTNERSHIP. The costs incurred in doing so shall be charged to the budget of the SERVICE.

ARTICLE 9: AMENDMENTS

9.1: Except for specific provisions to the contrary stipulated in Article 9.2, the provisions of the Contract may be amended only by means of an amendment duly signed by the authorised representatives of the contracting parties.
 9.2: The following provisions may be amended, subject to the written agreement of the PROGRAM MANAGER:
 • the END OF ACTIVITIES as stipulated in Article 5.2 of this contract, insofar as the request for extension is less than or equal to 6 months and without budget increase,
 • -all the provisions included in Annex I, with the exception of its Article 1, without prejudice to the provisions above.
 9.3: 9.3: Any request for amendment of the basic contract must be submitted to the SERVICE at the latest 30 days before the END OF ACTIVITIES.

ARTICLE 10: COMPETENT COURT

[In case of dispute, only the courts of Brussels have jurisdiction] / [Not applicable].

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| The basic contract is drawn up in two languages and contains 10 articles. | |
| Done at Brussels, in [electronic version] / [on dd/mm/yyyy in 3 + number of institutions original paper copies]. | |
| The basic contract is concluded by [electronic] / [manual] signature and is drawn up on a durable medium. | |

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|---|-------------|-----------------|------------------|
| Each party declares to have received a copy. | | | |
| FOR THE STATE: ON BEHALF OF THE Minister in charge of Science Policy, The President, | | | |
| | | | |
| Arnaud VAJDA | | | |
| | | | |
| FOR THE NETWORK: | | | |
| | | | |
| Institution | Name | Position | Signature |
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