

FEDERAL SCIENCE POLICY

RESEARCH PROGRAMME FOR EARTH OBSERVATION STEREO IV

(Support to Exploitation and Research in Earth Observation)

*open call for proposals – Shared cost projects*

**Submission file**

**Please send to schy@belspo.be and vdab@belspo.be**

|  |  |
| --- | --- |
| **SUMMARY INFORMATION OF PROPOSAL:** | |
| Proposal’s title (maximum 12 words): | |
| Proposal’s acronym: | |
| Research theme(s): | |
| Impact of climate change on terrestrial and marine environments |  |
| Advanced Monitoring and Assessment of Hazards (including pandemics) |  |
| Monitoring environment for improved environmental health and biodiversity |  |
| Geo-information for Sustainable and Green Cities |  |
| Proposal’s coordinator oR promotor: | |
| PARTNERS: | |
| duration (months): | |
| start and end date of mother project: | |
| BUDGET:   |  |  |  |  |  | | --- | --- | --- | --- | --- | | ***Partner*** | ***Total budget needed*** | ***Budget granted by mother project*** | ***STEREO budget requested*** | | | ***(kEURO)*** | ***% of total budget*** | | Coordinator |  |  |  |  | | Partner 2 |  |  |  |  | | … |  |  |  |  | | **TOTAL** |  |  |  |  | | |

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GENERAL INFORMATION

Before completing this form, please read the information document of the call

Proposals must be submitted in English.

Please only use the forms designed for this call. No annexes to the proposal apart from the Gantt chart and the documents required in Section III of this document will be taken into consideration during the evaluation and selection procedure.

The proposals must be formulated concisely, while avoiding abbreviations.

The forms should be filled in using font Calibri size 12 and single line spacing.

**Please delete the empty forms.**

## **Section I**

Applicant Information

Form 1

### Form 1

##### Promotor or Partnership (1)

*Promotor or Coordinator (Partner 1):*

|  |  |
| --- | --- |
| Last Name: |  |
| First Name: |  |
| Email:: |  |
| Name of organisation: |  |
| Type of organization: |  |
| Name of research unit: |  |
| URL research unit: |  |
| URL link to publications of applicant (Researchgate, Google scholar, …): |  |
| Short description of research unit and relevant expertise: |  |
|  | I declare that my hierarchical authority agrees with the submission of this proposal |
| Date + Signature: |  |

**To be copied for each partner**

## **Section II**

Description of the proposal

Forms 2 - 8

### Form 2

##### Summary of the proposal

**(maximum 1 page)** – 1) summary of the mother project – 2) summary of the part for which the belgian partners request funding

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| --- |
|  |

### Form 3

##### Shared cost context

**maximum 2 pages** – description and timetable of call, evaluation, and main contract, budget, start and end date of the mother project

|  |
| --- |
|  |

### Form 4

##### Research Topic

**max. 2 pages -** position research topic in relationship to current state of knowledge and thematic priorities of the stereo iv programme.

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|  |

### Form 5

##### Objectives

**max 2 pages** - what are the scientific objectives, which are the scientific questions to be answered, what are the expected outcomes and deliverables of the proposal in relation to those of the mother project?

|  |
| --- |
|  |

### Form 6

##### Overview of work packages[[1]](#footnote-1)

|  |
| --- |
| Attach Gantt chart or other graph with duration of work packages, promotor responsible and timing of deliverables |

|  |  |
| --- | --- |
| *Work package* | [Number] |
| Title |  |
| Description |  |
| Objectives (if applicable) |  |
| Methodology (if applicable) |  |
| Deliverable(s) |  |
| Partner(s) [[2]](#footnote-2) |  |

(copy for each work package)

Specific work packages must be dedicated to validation and to the valorisation and dissemination of results (towards the scientific community and the public at large)

### Form 7

##### Study site(s)

Location of the study site(s) (a map may be inserted):

### Form 8

##### Budget breakdown\*

(Form to be copied and completed by each partner requesting stereo co-financing)

**Overall budget**

|  |  |  |  |
| --- | --- | --- | --- |
| ***Partner*** | ***STEREO budget requested*** | ***non-STEREO financial contribution*** | ***Total budget*** |
| Coordinator |  |  |  |
| Partner 2 |  |  |  |
| … |  |  |  |
| **Total budget:** |  |  |  |

**Budget breakdown\***

(Form to be copied and completed by each partner requesting stereo budget)

Name of the applicant:

|  |
| --- |
|  |

|  |  |
| --- | --- |
|  | *Budget in EURO* |
| Staff (1) |  |
| Operation (2) |  |
| Specific operations (3) |  |
| Overheads (4) |  |
| **TOTAL** |  |

(1) Staff

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Personnel’s profile  (e.g. PhD in economics, 6 years experience) | M/M to be financed | Cost per M/M | Total Costs | M/M not financed |
|  |  |  |  |  |
|  |  |  |  |  |

(2) Operation

The overall total of these operations expenses is fixed as a flat rate, on the basis of a percentage of the personnel cost. The percentage is limited to 15% for the coordinator and 10% for the other partners.

(3) Specific operations

This includes all specific operations costs linked to the execution of the project like costs for analysis, workshops organization, maintenance and repair of equipment acquired chargeable to the PROJECT

It's recommended to plan specific operations costs when the upper limit fixed for the Operation costs has been reached.

(4) Overheads

Amount covering, on a flat rate basis, the administration, telephone, post, maintenance, heating, lighting, electricity, rent, equipment depreciation or insurance costs. The total of this entry may not exceed 5% of the total of accepted personnel and functioning costs. The overhead rate may be modified starting 2024.

## **Section III**

ORIGINAL PROPOSAL AND EVAlUATION

Please attach a copy of the original proposal, its evaluation and its contract***[[3]](#footnote-3)*** as well as the rules of the call of the financing body of the mother project regarding complementary funding by third parties

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1. Only work packages wherein applicant(s) is/are involved [↑](#footnote-ref-1)
2. If several partners involved, underline partner in charge of coordinating the work package [↑](#footnote-ref-2)
3. Or if the contract is not yet signed, a budget table and the commitment of the financing body of the mother project to finance part of your contribution [↑](#footnote-ref-3)